



STANISLAUS COUNTY REGISTRAR OF VOTERS

Candidate Statement – Submission Instructions, Deposit and Checklist

Candidates who intend to file an **OPTIONAL** Candidate Statement for inclusion in the Stanislaus County Voter Information Guide should review the current guidelines in the [Candidate Guide](#) available on stanvote.com under the Officials/Candidates tab. Additional online resources posted under the Officials/Candidates tab: Election Calendar, Candidate List, Candidate Statement Submission Packet and Candidate Filing Overview Presentation.

ALL CANDIDATES – Required Forms and Payment:

A candidate statement is not considered “filed” until the content and format have been approved by a Stanislaus County elections manager and the signed candidate statement form along with the required deposit payment is received by the Stanislaus County Registrar of Voters **no later than 5:00 p.m. on the final day of the candidate nomination filing period for the office sought.**

1. The *Candidate Statement Cover Sheet* and *Candidate Statement Authorization Form* for Stanislaus County are posted on stanvote.com under the Officials/Candidates tab. [Candidate Statement Submission Packet](#)
2. The statement must be approved for content and format by the Stanislaus County ROV office before it will be accepted for filing. Statements not in compliance with current Stanislaus County guidelines will not be accepted or printed in the Stanislaus County Voter Information Guide.
3. The deposit check should be made payable to: **Stanislaus County Registrar of Voters**
4. The candidate statement form with required deposit check **MUST** be received by the Stanislaus County Registrar of Voters **no later than 5:00 p.m. on the last day of the candidate nomination filing period** for the office sought.

Candidates who file their Declaration of Candidacy in Stanislaus County:

- Email your statement forms to **CampaignDocs@stancounty.com** with “*Candidate Statement*” in the email subject line **PRIOR** to visiting the elections office to complete the filing of your statement. This allows managers time to review the statement before you arrive. You will receive a response email to acknowledge receipt of the statement. If you do not receive confirmation of receipt within 24 hours of submission, check your spam folder and check to make sure you typed the email address correctly.
- If you are having trouble with the statement forms online, you may email the statement in a WORD document or type the statement directly into the email and we will prepare the statement forms for you.
- Once the manager review is completed, you will receive an email with the results.
 - The results will be listed as “*approved as submitted*” or “*rejected, corrections required*” with the corrections clearly outlined. The corrected statement should be submitted using the same directions above and should continue until the statement is “*approved as submitted.*”
- If you are having difficulty submitting the statement or if you do not receive an email to confirm receipt of the statement within 24 hours of submission, contact us at 209-525-5237 or 209-525-5201.
- Once the emailed statement is approved, you can move forward with officially filing your statement during your in person visit to sign the authorization forms and submit the deposit payment.

Candidates who file their Declaration of Candidacy in a county OTHER THAN STANISLAUS COUNTY:

Candidates in a multi-county race who file their original Declaration of Candidacy and Candidate Statement form in a county other than Stanislaus and choose to file their candidate statement in Stanislaus County must ensure the statement **conforms to Elections Code 13300-13317 and the current guidelines for uniform content and format** of Stanislaus County to be printed in the Stanislaus County Voter Information Guide.

To submit your statement:

- **IN PERSON:** We highly recommend you complete the filing process in person to ensure your statement is approved for content and format and is received prior to the filing deadline for the office sought.
- **BY MAIL:** **A hard copy of the signed statement form and required deposit payment must be delivered to the Stanislaus County Registrar of Voters office NO LATER THAN 5:00 p.m. on the last day of the candidate nomination filing period for the office sought.** You must use overnight delivery service within 3 days of filing your Declaration of Candidacy. Statements received after the close of the candidate filing period will be marked “**TOO LATE**” and will be mailed back to the candidate unprocessed.

Mail the required documents to:

Stanislaus County Registrar of Voters
Attn: Candidate Services
1021 “I” Street, Suite 101
Modesto, CA 95354

Candidate Statement Deposit – Presidential Primary Election, March 5, 2024

- The required deposit must be submitted with the candidate statement forms.
- The candidate is responsible for the **actual cost incurred** by the county to include their statement in the voter information guide mailed to voters in the district boundaries of the office sought.
- The deposit is based on the voter count in the district of the office sought.
- The candidate will receive a bill if the actual cost exceeds the deposit or a refund if the actual cost is less than the deposit.
- Stanislaus County is mandated under the Voting Rights Act to provide materials and information in English and Spanish. The ROV provides all translations to ensure uniformity.

Office Scheduled for Election	Deposit Required
U.S. Representative - District 5	\$2,750
U.S. Representative - District 9	\$750
U.S. Representative - District 13	\$1,500
State Assembly - District 9	\$1,500
State Assembly - District 22	\$3,250
Superior Court Judge	\$3,250
Supervisor - District 1, 2 and 5	\$1,500
City of Modesto - Mayor	*City Clerk
Del Puerto Health Care District - Zone 4	\$750
County Central Committee	N/A

CANDIDATE STATEMENT CHECKLIST

The following checklist is provided to assist candidates with identifying errors that may prevent a statement from being printed as intended in the County Voter Information Guide:

1. Is your statement typed on the form provided by the elections office? Yes No
2. Is your statement written in the first person? Yes No
3. Does your statement contain equal to or less than the maximum amount of words and paragraphs as permitted? Yes No
4. Is your statement free of unusual spacing? Yes No
5. Is your statement free of any formatting requiring indentation? Yes No
6. Is your statement free of bullets, stars, asterisks, bolding, italics, underlining, tables and/or lists? Yes No
7. Is your statement free of references, direct or implied, to any other candidate or officeholder, including their qualifications, character or activities? Yes No
8. Is your statement free of any reference to your political affiliation or partisan political activity? Yes No
9. Is your statement free of any false information or information that may be deemed as slanderous or libelous? Yes No
10. Is your statement limited to your own personal background, education, qualifications and platform upon which you will run? Yes No
11. If your statement contains endorsements, do you have documentation to present from the individual(s) or specific organization(s) endorsing you? Yes No
12. If your statement references another person's name, do you have documentation to present from the individual(s) stating they gave you permission to use their name in this manner? Yes No

If you answered "No" to any of the questions above, your candidate statement may contain content that is prohibited by California Elections Code or election official's policy.



STANISLAUS COUNTY REGISTRAR OF VOTERS

Candidate Statement Cover Sheet

Election Date: **MARCH 5, 2024**

Name to appear above statement _____

Office sought, include district/area # if applicable _____

Deposit required \$ _____

Full Term

Short Term

Information to Candidates: Your statement may include the name, age and occupation along with a brief description of your education and qualifications expressed by the candidate himself or herself. The statement must not exceed the word count limit for the office sought. Statements must conform to the guidelines for uniform content and formatting described in the current Stanislaus County Candidate Guide. Statements not in compliance with guidelines will be reformatted and set in uniform type by the elections official and/or rejected. Once approved and filed, statements may **not be changed**, but can be withdrawn until 5:00 p.m. on the next working day after the close of the nomination period.

Content:

- Be accurate. **Statements will be printed as submitted.** Spelling, punctuation and grammatical errors **will not** be corrected by the Elections office; therefore, all statements should be carefully checked before submission.
- Elections Code §13308 restricts the candidate statement to a recitation of the candidate’s own personal background and qualifications and prohibits any reference to other candidate’s qualifications, character or activities. The ROV will not print a statement that does not comply with this code section.
- Approval of the statement by the Stanislaus County ROV office is required prior to filing a statement. If a statement is filed that is not in compliance with the Elections Code and ROV guidelines for uniform format and content, the elections official will reformat the statement to uniform format and/or reject the statement. The elections officials will notify you via return email if corrections are required or if the statement is approved

Word Count / Paragraph Limit (uniform standards):

- Candidates for Superior Court Judge, County Offices, Special Districts, School Districts and Cities are limited to **200 words** and **5 paragraphs or less.**
- Candidates for U.S. Representative in Congress, State Senator and Member of the State Assembly are limited to **250 words** and **6 paragraphs or less.**

Size and Format:

- Statements will be printed in type of uniform size and darkness, and with uniform spacing in Arial 10 point font.
- Statements must be submitted left justified and in block format. No indentations, bullets or lists are permitted. Statements not in block paragraph format will be reformatted to block paragraph format by the elections official.

Endorsements:

- Statements containing endorsements must be accompanied by a signed and dated written letter of authorization or other form of proof of the endorsement from the person(s) and/or organization(s) offering the endorsement.

Permission:

- If you use someone else’s name in your statement, the statement must be accompanied by a letter from them stating that you have their permission to use their name in your statement. Letters must be signed and dated.
- If someone else files your statement, they must present an original Letter of Authorization stating that you authorize that person to submit the statement, make changes if needed, pay the deposit and sign the statement authorization form on your behalf. Letters must be signed and dated by the candidate.

Submittal Deadline:

- Primary Election: You must file the statement at the same time you file your Declaration of Candidacy form during the candidate nomination filing period. Elections Code §13307 (a)(2)
- General Election: You must file the statement no later than 5:00 p.m. on the last day of the candidate nomination filing period.

Public Examination:

- Elections Code §13313 allows for a ten-day public examination period of all candidate statements after the filing period closes. During this period, the elections official, or any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all the material in the candidate statement to be amended or deleted. Copies may be purchased for \$3.00 per statement.

YES, I will file a candidate statement – type your statement on the template provided.

If there is no opposition for this contest, automatically withdraw this candidate statement. (optional) _____
Initials

NO, I will not file a candidate statement.

Date: _____ Signature of Candidate: _____



STANISLAUS COUNTY REGISTRAR OF VOTERS
Candidate Statement Authorization Form

- **INSTRUCTIONS TO CANDIDATES:** Use the template below to prepare your candidate statement. When finished, submit your statement for approval. Once approval is received for content and format, print and sign both pages.
- You must submit your statement via email to CampaignDocs@stancounty.com and receive approval of content and format PRIOR to officially filing the statement. "COMPLETION OF FILING" means the statement has been approved by the Stanislaus County ROV office, the authorization form and cover page are completed correctly and the required deposit payment with hard copies of the signed statement form are received by the Registrar of Voters office **NO LATER THAN 5:00 p.m.** on the last day of the candidate nomination filing period the office sought.
- The information in the "NAME", "OCCUPATION" and "AGE" fields below will be printed above the candidate statement and are not included in the word count limit. If a candidate does not list an occupation or age on this candidate statement form, that field will appear blank in the County Voter Information Guide.
- The "OCCUPATION" field in the candidate statement is optional and not restricted in the same manner as the ballot designation that appears underneath the candidate's name on the Official Ballot, therefore it may be different than the candidate's ballot designation.

NAME: _____ OCCUPATION: _____

OFFICE SOUGHT: _____ (include district # if applicable) AGE: _____ (optional)

QUALIFICATIONS: (your word count starts here)

I have prepared the above candidate statement pursuant to Elections Code §13307 to be printed in the Stanislaus County Voter Information Guide (SCVIG) mailed to each registered voter who is eligible to vote for me. I have read and agree to the instructions and guidelines provided by the Stanislaus County ROV for statement content and formatting and acknowledge that statements not in compliance with current content and/or format guidelines are subject to rejection and/or reformatting for uniform printing in the SCVIG. I understand that I must adhere to the "Completion of Filing" guidelines provided above for my statement to be printed in the SCVIG.

Date: _____

Signature of Candidate: _____